

KEDUTAAN BESAR REPUBLIK INDONESIA

THE EMBASSY OF THE REPUBLIC OF INDONESIA
70 GLEN ROAD, KELBURN
PO BOX 3543
WELLINGTON (NEW ZEALAND)
TELP. : (04) 4758 697/698/699 FAX.: (04) 4759 374

SINGLE ENTRY VISITOR'S VISA

A Single Entry Visitor's Visa is given to persons other than certain exempted foreign nationals (see "Free Visa for Short Visit") who intend to visit Indonesia for **non-work purposes** that cover all aspects relevant to government, tourism, culture and business, including intergovernmental cooperation, family/social visits, short courses, business trips, lectures/seminars, meetings and non-commercial exhibitions.

Visits for journalism and film making can be made with a Single Entry Visitor's Visa but require additional authorization. For journalism please refer to the "Journalist Visit to Indonesia" section.

REQUIREMENTS:

1. Complete 1 copy of the form and submit it with 1 passport-size photo and your passport.
2. A copy of your ticket or itinerary from a travel agent, showing details of your journey **INTO** and **OUT OF** Indonesia or a ticket to continue travel to another country.
3. Letters of credit / bank statements / copy of credit card to show proof of ability to cover living expenses while in Indonesia.
4. Applicants who are not able to show proof of available funds may provide a letter from other applicants stating that they will be responsible to cover the applicant's expenses during their stay in Indonesia. The letter must be signed by the two parties.
5. Applicants who intend to make a social/family or business visit must provide a supporting letter from their families/friends in the case of a social/family visit and their counterparts in Indonesia in the case of a business visit.
6. The applicant's passport must be valid for at least 6 (six) months from the date of entry into Indonesia.
7. The fee for a Single Entry Visitor's Visa: **NZ\$ 70.00**. Please send a money order, bank cheque or company cheque payable to Indonesian Embassy. Please note that personal cheques cannot be accepted.
8. The maximum period of stay for a Single Entry Visitor's Visa is **60 (sixty) days** only. The visa must be used within 90 (ninety) days from the date of issue. This means you must enter Indonesia within 90 days from the date the visa is issued.
9. Please provide a self-addressed signature required courier pack for your passport/documents to be returned. If you wish to pick up your passport yourself please state this clearly when applying for the visa.
10. A Single Entry Visitor's Visa is issued for a **single journey only**.

Please Note:

1. Payment of the visa administration fee does not guarantee that the application will be successful.
2. At least **3 (three) working days** are required to process the visa.

3. The Embassy will only process visa applications for which all the requirements have been fulfilled.
4. Applicants wishing to send their passport/documents, by mail should send them in a **self-addressed signature required pack** addressed to:

INDONESIAN EMBASSY

Attn: Consular Division / Visa Section
70 Glen Road
Kelburn, Wellington
Ph. (04) 4758699 ext. 717 or 718

5. Visas issued by the Indonesian Embassy are not applicable for visiting **Papua** and **Poso**. Applicants who wish to visit these regions must obtain special authorization from Indonesian authorities. To expedite the process of the authorization, it is advisable that the sponsor/individual/organization in Indonesia submit the request for the applicant's authorization to the Director General of Immigration in Jakarta, Indonesia. Visitors who enter these regions without special permission will be liable to prosecution under Indonesian Law.
6. Entry to Indonesia for foreigners granted visas by the Indonesian Embassy remains subject to the approval of the Immigration officer at all Indonesian Immigration checkpoints (airports, seaports and land-borders).

Consular Division
Indonesian Embassy, Wellington