

KEDUTAAN BESAR REPUBLIK INDONESIA

THE EMBASSY OF THE REPUBLIC OF INDONESIA
70 GLEN ROAD, KELBURN
PO BOX 3543
WELLINGTON (NEW ZEALAND)
TELP. : (04) 4758 697/698/699 FAX.: (04) 4759 374

MULTIPLE ENTRY VISITOR'S VISA

A Multiple Entry Visitor's Visa is valid for several entries into Indonesia and is available for **non-work purposes** that cover all aspects relevant to government, tourism, culture and business including intergovernmental cooperation, family/social visits, short courses, business trips, lectures/seminars, meetings and non-commercial exhibitions.

Visits for journalism and film making can be made with a Multiple Entry Visitor's Visa but require additional authorization. For journalism please refer to the "Journalist Visit to Indonesia" section. A Multiple Entry Visitor's Visa **is not a working visa** and cannot be extended.

REQUIREMENTS:

1. Complete 1 copy of the form and submit it with 1 passport-size photo and your passport.
2. The applicant's passport must be valid at least 18 (eighteen) months from the date of first entry into Indonesia.
3. **For business purposes:**
 - a. a covering letter from the counterpart in Indonesia and/or the company in New Zealand for those who are invited by their counterpart in Indonesia; or
 - b. a covering letter from the company in New Zealand for those who are assigned by their company in New Zealand; or
 - c. a covering letter from the person concerned if they are self-employed;
 - d. All three types of letters above must explain the position of the applicant, the purpose of the visit and duration of stay. If deemed necessary, a guarantee of the availability of funds to cover living expenses while in Indonesia will be requested.

For social/cultural visits:

- a covering letter from the sponsor (e.g. the employer, educational institution) or the people in Indonesia (family/relatives) to be visited, explaining the position of the applicant, the purpose of the visit and the duration of stay. If deemed necessary, a guarantee of the availability of funds to cover living expenses while in Indonesia will be requested.
4. A Multiple Entry Visitor's Visa is valid for 1 (one) year and issued up to 60 (sixty) days per visit.
 5. A copy of your ticket or itinerary from travel agent, showing details of your first journey **INTO** and **OUT OF** Indonesia or a ticket to continue travel to another country.
 6. The fee for a Multiple Entry Visitor's Visa: **NZ\$ 155.00**. Please send a money order, bank cheque or company cheque payable to Indonesian Embassy. Please note that personal cheques cannot be accepted.
 7. The first entry must be made within 90 (ninety) days from the visa's date of issue.
 8. Please provide a self-addressed signature required courier pack for your passport/documents to be returned. If you wish to pick up your passport yourself please state this clearly when applying for the visa.

Please Note:

1. Payment of the visa administration fee does not guarantee that the application will be successful.
2. At least **3 (three) working days** are required to process the visa.
3. The Embassy will only process visa applications for which all the requirements have been fulfilled.
4. Applicants wishing to send their passport/documents by mail should send them in a **self-addressed signature required pack** addressed to:

INDONESIAN EMBASSY

Attn: Consular Division / Visa Section
70 Glen Road
Kelburn, Wellington
Ph. (04) 4758699 ext. 717 or 718

5. Visas issued by the Indonesian Embassy are not applicable for visiting **Papua** and **Poso**. Applicants who wish to visit these regions must obtain special authorization from Indonesian authorities. To expedite the process of the authorization, it is advisable that the sponsor/individual/organization in Indonesia submit the request for the applicant's authorization to the Director General of Immigration in Jakarta, Indonesia. Visitors who enter these regions without special permission will be liable to prosecution under Indonesian Law.
6. Entry to Indonesia for foreigners granted visas by the Indonesian Embassy remains subject to the approval of the Immigration officer at all Indonesian Immigration checkpoints (airports, seaports and land-borders).

Consular Division
Indonesian Embassy, Wellington

