

LEGALIZATION INFORMATION

1. This service is provided by the Embassy for those who need to legalize New Zealand documents to be used in Indonesia.
2. The Embassy of Indonesia will notarize/legalize any document(s) only after the document (documents) has been notarized/legalized/authenticated/verified by the Consular Division Officers of the Ministry of Foreign Affairs and Trade (MFAT) of New Zealand.
3. Before Consular Division Officer of the MFAT verifies the documents, all documents must first be presented to the Department of Internal Affairs of New Zealand for authentication.
4. The Legalization fee at the Embassy is NZ\$ 30 per document and paid by money order or company check, or bank check. No personal check.
5. It takes 3 (three) working days to process.
6. For those who wish to send the passport/document, please send them by a self addressed signature required courier pack and address them to:

Indonesian Embassy
70 Glen Road
Kelburn
Wellington
Attn : Consular Division
Ph : (04) 475 86 99 ext 718 (Ary) or 717 (Wynda)
7. Please also provide a self-addressed signature required courier pack for your documents to be returned.
8. The Embassy would not be held responsible for document that lost through mail. Make sure that you chose the most secure mail service.

Consular Division
Indonesian Embassy
Wellington

